

Rescheduled Regular Town Board Meeting of February 20th, 2019

Meeting was held at the Town Hall in Sayner. Meeting was called to order at 6:30 PM by Chairman Maines, who noted that this meeting was duly called with notice posted at the Town Hall in Sayner, the Sayner Post Office, and the Star Lake Post Office, and notice given to the Vilas County News-Review, The Lakeland Times, and WERL-WRJO Radio Stations of Eagle River, as well as posted on the town website. Supervisor Schmidt attended via phone). Supervisor Wiggenhauser and Clerk Brooker were also present. There were 9 other people present.

Pledge of Allegiance was recited by all.

Motion to approve the agenda in any order was made by Supervisor Wiggenhauser. Supervisor Schmidt seconded. Motion carried

Motion to approve the minutes of the January Board meeting made by Supervisor Wiggenhauser, seconded by Supervisor Schmidt, carried.

DNR Proposal to Improve Nixon Lake Rd-Craig Dalton to Speak:

Mr. Dalton was not able to attend the meeting tonight, so he will be rescheduled for the March meeting.

2018 Year End Financial Reports:

Supervisor Wiggenhauser had several questions on the 2018 year-end Profit and Loss and has been working with Clerk Brooker to resolve those questions. Some questions will be referred to Kimberly at Peterson Metz. Clerk Brooker to call and ask Kimberly to come here for a Special Meeting, possibly next week. Clerk Brooker to move overhead door expense from Line # 53328 – Miscellaneous Expenses to Line # 53323 – Other Improvements. (\$1,975.00)

Some of Supervisor Wiggenhauser questions were why the levy didn't equal what the town set the levy for, moving funds between years for the road grant, insurance amounts, and other expenses from 2018 that were paid in the 2019 budget.

Repairs and Usage of the Grader:

Supervisor Wiggenhauser questioned whether repairs should be made to the grader to get it ready for spring and suggested contacting the John Deere dealership in Merrill to have them come and give us an estimate of what it would cost to make repairs to the clutch, oil leak, tires and whatever else is wrong. Supervisor Wiggenhauser will call and talk to Nick Scholtes at Vilas County Highway Department and Will Maines will contact Gary Landowski to talk to him.

Letter/Proposal from T & T Auto Service (Boss Plows):

Supervisor Wiggenhauser stated he had talked to the owner of T & T Auto Service about being able to order parts from his store and worked it out that in the future if the town needs to buy any Boss Plows that they would buy them from T & T Auto Service who said he would match prices with the competition. The town crew will now be able to go in and charge parts and it will be billed to the town. Supervisor Wiggenhauser asked that the next time one of the crew goes to buy any parts from T & T Auto Service that they let him know if things go smoothly with their buying experience.

Makeup of the Town Building Committee:

Supervisor Schmidt suggested that Chairman Maines update the Building and Rec Committees and perhaps form a blend of those 2 committees. Chairman Maines said that the new building planning committee should now be more formal. Supervisor Wiggenhauser suggested that he, Chairman Maines and Kevin Rasmussen should also be a part of the new committee. Supervisor Schmidt suggested that Clerk Brooker send out a joint email to all the committee members to update them with the names of the people who will be on the committees. Chairman Maines said he would go over the names of the people involved in the committees after the meeting. Supervisor Schmidt said he would be willing to chair the committee. Joan Kazda questioned if the grants totaling \$10,000 would remain just for the Rec building and asked if the grants needed to be used in a certain time frame. She was assured that the grants would just be for the Rec building and that there was no deadline given for when the grants must be used.

RFP or State Bid for New Town Pick-Up Truck:

Supervisor Schmidt discussed the pros and cons of what would be the best way to purchase a pick-up truck for the town. It was noted that the crew would prefer not to have a Ford truck due to having to deal with the locking hubs. New Chevys will not be available till Fall. Supervisor Wiggenhauser made a motion to bring Item 12 (RFP for New Town Pick-Up Truck) to the table, Chairman Maines seconded, carried.

RFP for New Town Pick-Up Truck:

After further discussion on the best way to go about purchasing a new pick-up truck Supervisor Wiggenhauser was assured that putting an RFP out might get the town a better deal than going with just with the state bid. Supervisor Wiggenhauser made a motion to put out an RFP for a new or used ¾ ton standard cab 4-wheel drive, pick-up Truck. Seconded by Chairman Maines, motion carried. Supervisor Schmidt will help Clerk Brooker write the RFP.

Plowing Responsibilities:

Supervisor Wiggenhauser brought up that the public areas of the town were not being taken care of in a timely manner and felt that training was lacking and needed to be addressed so that Joe knew what was expected

of him. It was brought to Jimmy Mortag's attention that it is his job to make sure Joe is scheduled and knows what to do when snow is forecast. Jimmy said that there are times when Joe is not available. The regular crew would need to do Joe's plowing then. It was decided that Chairman Maines will call Joe and ask him if he wants to plow or if he would rather just do the buildings and recycling. Chairman Maines stated that if Joe isn't reliable for plowing, the town will have to advertise for a part time plow person to replace him. Jimmy also stated that he would appreciate prior notice from Joe when he will be out of town and not able to man the recycling center so he or Jeremy can make plans to cover for him. It was decided that since a snow storm was expected over the weekend that it would be okay to close the recycling centers for this Saturday since Joe will be out of town and Jimmy and Jeremy will need to be out plowing snow.

Town Allocations to LOSAP Programs:

After discussion, Chairman Maines made a motion that the town should continue allocations for the LOSAP program as they have been paid in the past, where the town contributes an amount equal to the amount that the state contributes. Supervisor Schmidt seconded, motion carried.

Repairs/Replacement to Furnace in Town Hall Basement:

Different thoughts were discussed about what to do about the downstairs furnace. To repair it, replace it or eliminate it by hooking up the new furnace for the upstairs with the duct work from the downstairs furnace. Clerk Brooker to provide the original bid/invoice for new upstairs furnace for Supervisor Wiggenhauser to look over before he talks with Rick who installed the new furnace a couple of years ago. Supervisor Wiggenhauser will be asking Rick what exactly is wrong with the downstairs furnace and also ask Rick if the upstairs furnace has enough BTU's to handle heating both zones of the Town Hall on its own. If the town needs to purchase a new furnace it will be put out on bids. This issue will be added to the special meeting to be scheduled with Kimberly.

Renewal Schedule for Equipment & Vehicles:

Supervisor Wiggenhauser brought up that when the board is doing the yearly budget, they need to be informed on the shape of the equipment so that they can be more prepared budget wise to keep up with things and not have any surprises. The board all agreed that while the building projects are going on, the town crew will have to do the best they can with keeping the equipment operational. The goal is to be replacing equipment before it is on its last leg. Chairman Maines said that the town has been playing catch up with roads, buildings and equipment that have been neglected for many years. The town has been making headway with a new front-end loader, a new service plow truck, a new small truck and new mower. Still needed are a new tractor and brushing equipment, grader and Sterling replacement down the line. The consensus is the town crew needs to keep the board informed on issues with all vehicles and to inform the board in advance of vehicles that will be needing replacement.

Town Advocacy Council Letter from the WI Towns Association:

Discussion on whether to pay an additional \$124.50 in dues to the WTA on top of the \$575.00 the town already pays for their membership. It was noted that these dues would basically help fund the lobbying that the WTA does on behalf of the towns around the state. Supervisor Wiggenhauser made a motion to go ahead and pay the additional \$124.50 for annual dues and suggested taking it out of the economic development fund. Supervisor Schmidt seconded, motion carried.

Approve Vouchers for Payment and Financial Report:

Supervisor Wiggenhauser, Clerk Brooker and Chairman Maines addressed some questions that Supervisor Schmidt had on invoices. Motion was made by Supervisor Wiggenhauser to approve the vouchers in the amount of \$761,628.94, seconded by Chairman Maines, carried.

Correspondence and Citizen Comments:

- Lloyd DeGroot asked if it might be more advantageous to lease a grader/brusher or perhaps hire the county to do the work. Chairman Maines said it would be worth exploring.
- Kevin Rasmussen let the board know that there were roof leaks at the Fire Station.
- Joan Kazda asked when the town expected to hear back from the Blue Design Group. Supervisor Schmidt thought they would be hearing from them in 2 to 3 weeks.
- Clerk Brooker said she was asked by Roger Weber to post the dates of the Lions Club meetings on the Town Website. She asked the board if it was okay if she said no, as it wasn't a town function. Chairman Maines said it was okay to tell him no and to refer him to the Chamber.

Meeting was adjourned at 8:15 pm.

A voice recording of this meeting is available in the town office.

These minutes were taken at a town board meeting of the Town of Plum Lake held on February 20, 2019 and were entered in this Record Book by: